

Waverly-Shell Rock School District
Low Balance Policies

As a student's account balance approaches a zero balance or becomes negative, the following procedures will apply.

Procedures:

Low balance reminders for food service accounts through Infinite Campus, will be sent through email and Infinite Campus mail M-F afternoons, if the balance is at \$10.00 or less. Account balances can be accessed at any time through the student or parent portal of Infinite Campus. If using an iPad or mobile device to check balances, be sure to refresh the screen to see the most updated balance.

If parents choose to make deposits through Infinite Campus, there may be a delay of up to three days for the transaction and deposit to be complete.

Students on the free meal program will be provided a breakfast and lunch, regardless of account balance.

High School:

If a W-SR high school student account has a negative balance, no meal will be provided.

If a student has a negative balance but has cash in hand, they may purchase a meal, as long as their money in hand covers the entire cost of purchases.

Middle School:

When a middle school student account reaches -\$20.00 the student will not receive a meal from the school. If a student has a negative balance of -\$20.00 or more, but has cash in hand, they may purchase a meal, as long as their money in hand covers the entire cost of the meal. When the student has a negative balance of less than -\$20.00, the student may return to the lunch program.

Lunch monitors and teachers will assist in addressing any students they feel are not eating a meal or struggling with abnormal hunger in their classrooms. The food service director, principal and school nurse will assist in addressing community efforts to assist families with hunger, such as the backpack program, summer feeding sites, WIC, Food Bank, etc.

Negative balance communication will continue through Infinite Campus, with a different reminder email for parents at \$0.00, -\$10.00, and -\$20.00.

Elementary:

When an elementary account reaches -\$20.00 the student will not receive a meal from the school or a snack milk. If a student has a negative balance of -\$20.00 or more, but has cash in hand, they may purchase a meal or snack milk, as long as their money in hand covers the entire cost of the meal or milk. When the student has a negative balance of less than -\$20.00, the student may return to the lunch program.

Lunch monitors and teachers will assist in addressing any students they feel are not eating a meal or struggling with abnormal hunger in their classrooms. The food service director, principal and school nurse will assist in addressing community efforts to assist families with hunger, such as the backpack program, summer feeding sites, WIC, Food Bank, etc.

Negative balance communication will continue through Infinite Campus, with a different reminder email for parents at \$0.00, -\$10.00, and -\$20.00.

Adults: No charges allowed